**Victims of Crime Act Transitional Housing Program**

**PROGRAM NARRATIVE**

**NOFO # 1745-1001**

**Performance Metrics – 20 Points**

Funded programs will be required to submit quarterly progress reports that will minimally include the following information based on the objectives the applicant agencies propose in their response to this solicitation.

Applicants should create a program specific objective and performance measure for each proposed program activity. **Note the first three objectives are mandatory.** Following are additional objectives for other proposed program activities. Rows may be added for any service/activity not described below.

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| **Goal**: To provide victims of crime and their children with pathways to safe, permanent housing, respond to their emotional and physical needs, and to increase self-sufficiency through individualized trauma-informed services without cost. | |
| **Mandatory Objectives** | |
| **Objective** | **Performance Measure** |
| Serve # \_\_\_\_ clients in the transitional housing program this year. | Number of clients served in program. |
| Case manager will meet #\_\_\_\_ times each quarter with each client/family enrolled in transitional housing. | Number of clients/families enrolled in program.  Number of meetings held. |
| # \_\_\_\_ clients will exit the transitional housing this year into safe, longer-term housing. | Number of clients who exited the program.  Number of clients who exited the program AND moved into safe, longer-term housing |
| **Additional Objectives:** Createan objective for each service below that aligns with your proposed program activities. Exclude any service below does not align with your proposed program. Rows may be added to accommodate services/activities not described below. | |
| #\_\_\_\_\_\_clients will receive individual counseling. | # of clients provided with individual counseling. |
| #\_\_\_\_\_\_clients will receive group support. | # of clients provided with group support. |
| #\_\_\_\_ clients will receive child or dependent care assistance. | # of clients provided with child or dependent care assistance. |
| #\_\_\_\_ clients will receive transportation assistance. | # of clients provided with transportation assistance. |
| # \_\_\_ clients will receive housing advocacy, or help with implementing a plan for obtaining housing (e.g., accompanying client to apply for Section 8 housing) | # of clients provided with receive housing advocacy or help with implementing a plan for obtaining housing (e.g., accompanying client to apply for Section 8 housing). |
| # \_\_\_\_ clients will receive employment assistance (e.g., help creating a resume or completing a job application). | # of clients provided with employment assistance (e.g., help creating a resume or completing a job application). |
| # \_\_\_\_ clients will receive education assistance (e.g., help completing a GED or college application). | # clients provided with education assistance (e.g., help completing a GED or college application). |
| # \_\_\_\_ clients will receive economic assistance (e.g., help creating a budget, repairing credit, providing financial education). | # of clients provided with economic assistance (e.g., help creating a budget, repairing credit, providing financial education). |
| #\_\_\_\_ clients will receive life skills assistance (e.g. teaching fundamental skills to improve daily living or enhance independence). | # of clients provided with life skills assistance (e.g. teaching fundamental skills to improve daily living or enhance independence). |
| # \_\_\_\_ of clients will receive therapy.  # \_\_\_\_ of therapy sessions will be provided by staff. | # of clients provided with therapy.  # of therapy sessions provided by staff. |
| Staff will engage in public awareness activities (e.g., development and distribution of print and online material, presentations, etc. to raise awareness of victim rights and services). | # \_\_\_ of hours staff engaged in public awareness activities (e.g., development and distribution of print and online material, presentations, etc. to raise awareness of victim rights and services). |